



Permit #: _____

Date: _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT):

Applicant's Name:	Phone:
Address:	
Builder's Name:	Phone:
Address:	
Engineer's Name:	Phone:
Address:	

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Please attach a sketch/plan to this application showing the project location and work proposed.

Project Location: (Street Address)		
Lot Number:	Lot Size:	Distance to Nearest Intersection Road:
Legal Description:		

DESCRIPTION OF WORK: (Check all applicable boxes):

STRUCTURAL DEVELOPMENT ACTIVITY	
<input type="checkbox"/>	New Structure
<input type="checkbox"/>	Addition
<input type="checkbox"/>	Alteration
<input type="checkbox"/>	Relocation
<input type="checkbox"/>	Demolition
<input type="checkbox"/>	Replacement

STRUCTURE TYPE	
<input type="checkbox"/>	Residential (1-4 Family)
<input type="checkbox"/>	Non-Residential (Flood proofing? <input type="checkbox"/> Yes)
<input type="checkbox"/>	Combined Use (Residential & Commercial)
<input type="checkbox"/>	Manufactured (Mobile) Home
<input type="checkbox"/>	In Manufactured Home Park?
<input type="checkbox"/>	Residential (More than 4 Family)

OTHER DEVELOPMENT ACTIVITIES		
Fill		Excavation (Except for Structural Development)
Mining		Road, Street or Bridge Construction
Drilling		Individual Water or Sewer System
Grading		Drainage Improvements
Subdivision (New/Expansion)		Watercourse Alteration
Other:		

ESTIMATED TOTAL COST OF PROJECT: \$ _____

FLOODPLAIN DETERMINATION:

The proposed development is located on FIRM Panel No.: _____, Dated: _____

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- Is located in a Special Flood Hazard Area
 FIRM zone designation is _____
 100-Year flood elevation at the site is _____+FT. NGVD (MSL) Unavailable
- The proposed development is located in a floodway
 FBFM Panel No.: _____, Date: _____

GENERAL PROVISIONS (APPLICANT TO READ AND SIGN):

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HERIN AND IN ATTACHEMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

Applicant's Signature

Date

AFTER COMPLETING APPLICANT SHOULD SUBMIT FORM TO LOCAL ADMINISTRATOR FOR REVIEW

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**THE FOLLOWING SECTIONS ARE TO BE COMPLETED BY LOCAL ADMINISTRATOR****ADDITIONAL INFORMATION REQUIRED**

The applicant must submit the documents checked below before the application can be processed.

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development
- Development plans, drawn to scale, and specifications, including where applicable details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of flood proofing of utilities located below the first floor and details of enclosures below the first floor.
- Subdivision or other development plans (If the subdivision or other developments exceeds 50 lots or 5 acres, whichever is the lesser, the applicant **must** provide 100-year flood elevations if they are not otherwise available.)
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Top of new fill elevation _____FT. NGVD (MSL)
- Flood proofing protection level (non-residential only) _____FT. NGVD (MSL)
For flood proofed structures applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in **any** increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.
- No-Risk Certification
- Other:

PERMIT DETERMINATION

I have determined that the proposed activity: ___ **Is**; ___ **Is Not** in conflict with provision of Flood Damage Prevention Ordinance. The permit is issued subject to the conditions attached to and made part of this permit.

Chris Atkinson, Building Official

Date

If (IS) is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application the Local Administration or may request a hearing from the Board of Adjustments.

If (IS NOT) is checked, the Local Administrator may issues a Development Permit

APPEALS:

Appealed to City Commission: Yes No

Hearing Date: _____

City Commission Decision – Approved: Yes No

Conditions:

